

HLVFD Policies and Procedures (Working Draft August 2006)

Alcohol, Medications and Drugs

No person shall respond to an alarm while impaired in any way.

Guidelines:

- 1) No response for 12 hours following more than one drink.
- 2) No use of illegal drugs at all. Follow label guidelines on prescription medications and over the counter medications.
- 3) Alcohol is not to be consumed at all while wearing department issued shirts, hats, uniform.
- 4) No alcohol is allowed on fire station premises (exception is unopened wine meant for financial donors).

Response in Department Vehicles

- 1) Driver operators shall have the appropriate license for the vehicle they are driving (Commercial Class A with air brakes and tanker endorsement, Commercial Class B with air brakes and tanker endorsement, or Fire Fighter Class B with air brakes and tanker endorsement)
- 2) Driver operator shall do a walk around of the apparatus before boarding the apparatus.
- 3) When responding in fire department apparatus to an emergency, all members will abide by all California traffic laws. Including speed limits, traffic signs, etc.....
- 4) All firefighters shall don turn-out gear or wildland gear on fire calls before leaving the station.
- 5) Emergency lights shall be turned on when leaving the station on emergency response, siren to be used as appropriate and necessary.
- 6) All apparatus shall slow at intersections and congested areas (i.e. Lakeshore, Billy Creek, Deer Creek, Rancheria Garage, etc) to ensure the intersection and congested areas are clear before proceeding.
- 7) All apparatus red lights should remain on parked vehicles to make the scene more easily visible to incoming emergency units and to protect the scene.
- 8) Driver operators shall be courteous and respectful of other vehicles at all times. Driver operator shall not assume that they have the right of way.
- 9) Wheel chocks will be used every time the apparatus is stopped and the driver leaves the cab of the apparatus.
- 10) Apparatus shall not be backed up without a guide stationed at the left rear of the apparatus to assist the driver. (if there is sufficient manpower).
- 11) No member under the influence of drugs or alcohol shall be permitted to operate any apparatus or equipment at any time.

Response in Personal Vehicles

- 1) When responding in a personal vehicle to an emergency, All members will abide by all California traffic laws, including speed limits, traffic signs, etc.....
- 2) Personal vehicles may not have lights and sirens. The only exception to this rule is for a vehicle that is being used in direct support of the water tender or is being used on a wildland fire as a Line EMT.
- 3) Personal vehicles will be parked in a location so as to keep from impeding the arrival of all responding apparatus.
- 4) No member under the influence of drugs or alcohol shall be permitted to operate any apparatus or equipment at any time. This also includes personal vehicles that are responding to the scene. Anyone violating this will be suspended immediately and the matter will be turned over to law enforcement.

Fire Safety Gear

Fire safety gear for entering a **structure fire** shall consist of NFPA approved:

Turnout coat	Pair of boots
Turn-out pants	Pair of suspenders
Structure helmet	Nomex hood
Pair of gloves	S.C.B.A.
Radio	

Fire safety gear for **vegetation fire** shall (in lieu of structure gear) consist of NFPA approved;

Nomex pants	Gloves
Nomex long sleeve shirt	Glasses or goggles
Web gear and shelter	Head lamp for night operations
Boots or heavy shoes (no opened toed shoes)	Helmet
Radio	

Station Security

The Huntington Lake Fire Station contains a great deal of valuable equipment that has taken many years and much effort by the firefighters and Huntington Lake community to acquire. It is the responsibility of all firefighters to maintain the security of the fire station.

- 1) All members of the fire department shall have access to the fire station and be given the door combination.
- 2) The combination is NOT to be shared outside the members of the fire department.
- 3) If anyone suspects that there has been a breach of security, they are to notify the fire chief immediately.

Fire Department Property

- 1) All members of the department will be issued the proper clothing and equipment for their chosen level of participation.
- 2) The equipment/uniforms/property will be issued by one of the fire department officers and will be signed for by the department member.
- 3) The department member is responsible for maintaining their issued equipment. Any problems with equipment should be promptly reported to one of the fire department officers.
- 4) All department issued equipment/uniforms/property shall be promptly returned once no longer a member of the department.

Self-Contained Breathing Apparatus (SCBA)

- 1) Only SCBA certified personnel will don SCBA for other than training operations.
- 2) All SCBA certified personnel will be clean shaven at all times so that SCBA mask will maintain a tight seal. Certified SCBA personnel must pass a fit test annually.
- 3) All personnel entering a burning structure or other hostile or suspected hostile environment should be wearing an SCBA and breathing air from the regulator.

- 4) Personnel engaged in vehicle fire extinguishment are strongly encouraged to use SCBA. Whenever possible try to maintain the “buddy system”.
- 5) SCBA will be kept at the ready position with all straps loosened, and a charged cylinder in place. SCBA masks will be kept in blue mask pouches with head webbing straps loosened.
- 6) The person using the unit shall be responsible to: Be sure that the unit and mask are cleaned after use. Return the unit to its' assigned location with a full cylinder.
- 7) All units shall be stored with the air shut off at the cylinder, and the regulator system drained of air.

Two In/Two Out Firefighter Safety Law

- 1) All fire department members will have knowledge and understand the Federal O.S.H.A Two In/Two Out Firefighter Safety Law. Key components of this law state that: no entry will be made into a structure with a fire greater in size than its incipient phase, unless there is a viable rescue to be made and/or two teams of two like trained, like equipped with full turnouts and SCBA's are present on scene.
- 2) Each team must have a minimum 1-1/2” attack line charged and ready for use.

This law is to protect those of us who serve the community as well as not risk injury or loss of human life to protect property.