

Huntington Lake Volunteer Fire Department  
Board of Directors Conference Call Meeting  
September 26, 2006

Present: Bob Leach, Ned Fox, Brother Chris Donnelly, Phyllis Thomas, John Slater, Bob Wilson, Steve Soares and Karen Bare Kamimoto.

**MINUTES:** Ned Fox moved, John Slater seconded the motion to approve the August 2006 minutes as prepared. The motion passed.

**OLD BUSINESS:**

**Water Tender:** There has been no response from Southern California Edison. This item should be left on the agenda for planning. Engine 62 was ordered in late September and delivered in late April or early May. It would be nice to obtain the water tender the same way.

**Fire Chief:** Phyllis Thomas knows someone who has a number of contacts. Bob Leach and Brother Chris met with Dan Perkins. Brother Chris spoke with Brad Driscoll. Brad is now a captain and will make a decision by December. This item should also be left on the agenda.

**Wakefield letter:** John Slater will send a letter in response to the latest correspondence from Wakefield.

**Paramedic rating:** American Ambulance would be the contact for information. The biggest issue is where an ambulance would be housed. This item also needs to be left on the agenda.

**Finances:** Phyllis Thomas will review and provide summary information to the Board. She asked that Karen provide financial information at least 48 hours prior to the meeting. The Huntington Lake Association funds have not been received yet. Phyllis is getting online access to accounts so she can monitor balances. She and Karen will correspond by email to manage cash. The money market is currently earning 4.65%.

**Tract visits:** John Slater met with Eugene Dunsmore and Pam Gardner from Dowville. There is a problem with the HLVFD bylaws regarding the power to assess. While the wording may be in the bylaws the Fire Department has no way to enforce the power. John Slater will contact Pam Gardner and ask for a few minutes at the next board meeting on October 14. Dowville has also asked for a coupon to send to members.

**Annual campaign:** Discussion as to when a mailing for the annual campaign for capital improvements and expenditures. Also discussed timing of voluntary contribution needed to sustain the department. Brother Chris and Ned Fox were appointed to develop a program/plan and circulate to the board. Each board member should be assigned a tract to make contact with. Major points of communication need to be defined and included in a mailing to the tracts.

**NEW BUSINESS:**

**Capital improvements:** Can improve service coverage by providing sleeping quarters. The current arrangement is not up to code. There is no fire separation between the attic and the bays. There is also an issue with the overhang. Brother Chris has rough drawings for solutions, but will need the help of an engineer. It was the consensus of the board that a search should be started for an architect, engineer and contractor.

**Alcohol:** Are there rules and regulations regarding consumption of alcohol for volunteers/staff? Procedures are needed to limit or ban alcohol. It is imperative the person accepting the Fires Chief's position provide strong leadership.

**Calls:** The volunteers handled 40 calls between June 1 and September 5. There were 9 calls between January 1 and May 31. The new recruits show-up and take direction. Local law enforcement has expressed a concern about one of the new responders. Responsible leaders are aware of the issues.

**Next meeting:** October 24, 2006 at 5 p.m.

**ADJOURNMENT:** The meeting adjourned at 6 p.m.

Respectfully submitted,

Karen Bare Kamimoto, recording secretary  
For Phyllis Thomas, Secretary/Treasurer