

Huntington Lake Volunteer Fire Department  
Board of Directors Meeting Minutes  
May 22, 2007

Ned fox opened the meeting at 5:05 p.m. The meeting was a conference call.

Present: Ned Fox, Bob Leach, John Slater, Brother Chris, Phyllis Thomas and Karen Kamimoto

Absent: Bob Wilson, Steve Soares

**MINUTES:** John Slater moved, Phyllis Thomas seconded the motion to approve the April 24, 2007 minutes as prepared. The motion passed.

**OLD BUSINESS:**

- 1) **Letter to Cabin Owners** – Phyllis Thomas asked Mike Wells, a cabin owner, to look over the draft letter. He provided a revision. The Board asked Phyllis Thomas to combine the best of both letters and re-send to the Board for final review.  
Ned Fox will draft a letter of support from the Tract Presidents. The mailing will include the HLVFD letter, a clip off form, the Club donor list, the letter from the Tract President and an envelope.
- 2) **Annual appeal mailing** – there won't be one this year. The Club mailing will be included in the Tract mailing.
- 3) **Grants** – **(a)** The application for a Homeland Defense grant has been filed. Benefits are awarded by how best it benefits the region. The application will be scored by how well Homeland Defense priorities are met. We should expect to hear something in June or July. If the application passes the first phase, the next phase includes a personal interview with a work committee. **(b)** Fireman's Fund has a grant program for fire department and volunteer fire departments. John Slater will get an application and more information. They have a national grant program and are offering thermal imaging cameras. **(c)** Grant dollars are available from a communications company for 911 for using their equipment. Bob Leach will follow-up on this grant.
- 4) **Exempt Status** – Karen Kamimoto filed the application and received notification that it had been received by the IRS.
- 5) **Annual Financial Statement Review** – John Slater will contact Max Sanborn again.

**NEW BUSINESS – FINANCE:**

- 1) **April Financials** – reports were presented.

Approved as corrected June 26, 2007

**NEW BUSINESS – OTHER:**

- 1) **Fire Chief:** Brother Chris will be at the Lake May 26, 2007 – August 15, 2007. Pierce Company is coming to the Lake to do maintenance at the Lake. The warranty work expires on June 12, 2007 on the new engine. CDF wants the closest engine to the call to be the first out by way of the mutual aid agreement.
- 2) **Newsletter:** The next newsletter should include a letter from the Chief, notes from the Board, report on grant applications, the Pancake Breakfast, Jorgenson servicing fire extinguishers, smoke alarms, donation information, an educational article, possibly a recurring medical information section. Fire season issues will be covered in the Chief's letter.
- 3) **T-shirt Design:** Ned Fox and Maggie Leach will be responsible for this.
- 4) **Next meeting:** June 26, 2007. Bob Wilson will be the convener.

**ADJOURNMENT:** The meeting was adjourned at 5:55 p.m.

Karen Kamimoto, recording secretary