

Huntington Lake Volunteer Fire Department
Board of Directors Phone Conference Meeting
January 22, 2008

Present: Bob Leach, Bob Wilson, Phyllis Thomas, Ned Fox, Brother Chris, Steve Soares, Karen Kamimoto.

Absent: John Slater

MINUTES: Bob Wilson moved, Ned Fox seconded the motion to approve the November 27, 2007 minutes as circulated. The motion passed.

OLD BUSINESS:

- 1) **Annual Appeal:** Need to know how many donors from each tract. Need a target date for the 2008 annual appeal. Need campaign to contact non-participants from the 2007 appeal.
- 2) **Grants:** The grant administrator in Oakland wants the Fire Department to apply for the FEMA grant again. The SCBA grant was approved for \$53,000. He will order the SCBA's and compressors for an early May delivery time. They need 60-80 days of lead time. What is the deadline for the FEMA grant applications?
- 3) **Rescue Vehicle:** Bob Leach reported the vehicle is in the final build process. The donor has agreed to pick up the sales tax on the rescue vehicle. There is still the question of whether we pay cash or do a lease. Phyllis Thomas is waiting for detailed information from Oshkosh before making a decision on financing.
- 4) **Boat & Trailer:** They are in storage. The floating backboard system has been completed. The siren and loud hailer have been repaired, although we may want to replace them later. The bottom needs to be painted.
- 5) **Board Constitution:** The committee, Ned Fox, Steve Soares and Brother Chris, did not meet. They will be reviewing the objectives submitted by Bob Leach on December 2, 2007.
- 6) **Exempt Status Update:** Revised documents were filed timely. Waiting to hear from IRS.

NEW BUSINESS-FINANCE:

- 1) **December 2007 financials:** See written report.
- 2) **2008 Budget:** Karen will prepare a draft and circulate to Brother Chris for review and revisions. Then forward the Phyllis and Bob Leach.

NEW BUSINESS – OTHER MATTERS:

- 1) **Fire Chief's Report:** See written report. Need to look at purchasing a snow blower/plow. The biggest issue is ice. Can Rancheria be hired to remove the snow? Bob Leach will talk to Rancheria. Bob Wilson moved, Phyllis Thomas seconded the motion to authorize Brother Chris to purchase a Honda snow blower for approximately \$2,300. The motion passed.

Huntington Lake Volunteer Fire Department
Board of Directors Phone Conference Meeting

Approved February 27, 2008

- 2) **Water Tender:** Need to replace it sooner rather than later. It could cost \$190,000. The SCE funds won't come until 2009.
- 3) **Inter Agency Agreement:** Bob Wilson moved, Phyllis Thomas seconded the motion to authorize Brother Chris to sign the agreement. The motion passed.
- 4) **Distribution of Thank you gifts:** Brother Chris needs help with the distribution of the bottles of wine. Each Board member will help by delivering those to their respective tract donors.
- 5) **Paramedic Training:** Bob Leach will complete the third term at the end of March. He will then have 8 weeks of clinical training and 10 weeks of internship with American Ambulance. He will take the national exam in June.

MEETINGS: Bob Leach asked if the February and March meeting days could be changed to Wednesday to accommodate his class schedule. The Board agreed. The February meeting will be on Wednesday the 27th and the March meeting will be on Wednesday the 26th.

ADJOURNMENT: The meeting was adjourned at 6:41 p.m.

Karen Kamimoto, recording secretary