

Huntington Lake Volunteer Fire Department
Conference Call Board Meeting Minutes
April 28, 2009

Present: Bob Leach, Bob Wilson, Steve Soares, Brother Chris, Phyllis Thomas, Karen Kamimoto

Absent: Ned Fox, John Slater

Bob Wilson convened the meeting at 5:02 p.m.

MINUTES: March 24, 2009 minutes were approved as corrected. The grant was \$35,000 not \$30,000.

FINANCE – Phyllis Thomas: Total income for March was \$1,393.91. The major expense for March was the purchase of the water tender including sales tax (\$164,122). The cost has been capitalized on the balance sheet. Thanks to Brother Jack and Brother Chris for driving it to Fresno from Atlanta.

Due to the purchase of the water tender current assets declined from \$438,457 to \$273,642. We continue to anticipate receipt of the \$100,000 from Southern Cal Edison. Phyllis is recommending purchasing a third CD for \$50,000 for six months at a rate of approximately 2%. Bob Leach moved, Steve Soares seconded the motion to approve the purchase of the third CD for \$50,000. The motion passed.

Pancake Breakfast: Phyllis and Karen have discussed how to better manage the receipt of money during the event. Phyllis will develop some controls for the sale of tickets and apparel without getting in the way of the fabulous volunteers. Mrs. Johnson handles the ticket sales. Phyllis will contact her.

The FEMA grant application is due May 20. Brother Chris has been working hard on the grant which will ask for Structural PPE.

The final budget has been submitted for approval at this meeting. Steve Soares moved, Bob Leach seconded the motion to approve the 2009 Budget as presented. The motion passed.

Funds donated by Phyllis Thomas and matched by Nuveen totaling \$5,000 need to be earmarked for wild land gear.

FUNDRAISING - Apparel: The committee (Ned Fox and Maggie Leach) will spend about \$2,800 - \$3,000 to purchase T-shirts, Port Authority jackets and hoodie sweatshirts.

OLD BUSINESS - Grants: Brother Chris is asking for structural gear (\$32,739 and training (\$6,050) on the 2009 FEMA Grant application.

- **Water Tender:** The new water tender (WT 62) is now at the CAL FIRE command center at the Fresno airport. It arrived in Fresno Easter Tuesday and was delivered to Kenworth for minor warranty work the next day. It will arrive at Huntington as soon as Station 262 is accessible.

NEW BUSINESS – Chief’s Report: Level I volunteers are Bob Leach, Peter Greg, Brother Jack, Brad Driscoll, Brother Chris and Lisa Coleman. Level II volunteers are Brother Jack, Brad Driscoll, Brother Chris, Lisa Coleman and Peter Greg.

Cal Fire gives grants to reimburse for wild land gear. Cal Fire chief may be asking for a grant for the entire region. Phyllis Thomas moved, Steve Soares seconded the motion to fund for the wild land gear now and have Brother Chris check with Cal Fire about their grant. The motion passed.

- **Apparatus Report:** E62 was completely serviced during the last month. E262 – no report. WT62 – need to install fire radios and purchase few items before it enters service. The old tender was sold to a collector. SN 62 – Explorer Allbright took charge of the snow mobile this winter, making sure it was accessible and kept in running condition. R 62 – No report. FB 62 – the fireboat has been stored in the Valley during the winter and Patrol 31 (Ken Thompson) of the Forest Service will bring it up to Huntington in the next few weeks.
- **Firehouse** – Station 62 – need to configure the old water tender bay to accommodate the new tender. Station 262 – no report.
- **Training** – no report
- **Inter-Agency Information:** Region 5 is experiencing the third year in a row of drought. There is a major concern about wildfires this summer. Both Cal Fire and USFS are working to make it easier for HLVFD to be reimbursed when mutual aid is provided.
- **Annual Appeal** – The first draft of the 2009 annual appeal letter and the Club Sheet was presented. The Board suggested removing the dollar amounts and put the donor form on the bottom of page 1. Revised letters will be circulated for discussion. The mailing is scheduled to go out the 2nd week of May.

Website: Bob Leach is making the website more interactive. The Board recommended adding the website to the letterhead (hlvfd.org)

ADJOURNMENT: The meeting adjourned at 6:01 p.m. the next meeting is May 26, 2009 – Ned Fox to convene.

Karen Kamimoto, Secretary